

**To:** Patrick D Hodgins[PDHodgins@paalp.com]  
**From:** Waldon, MARGARET  
**Sent:** Wed 8/12/2015 4:57:05 PM  
**Subject:** Re: Formal Hot Wash

Sounds good to me.

Maggie Waldon  
Federal On Scene Coordinator  
US EPA  
San Francisco  
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On Aug 12, 2015, at 9:38 AM, "Patrick D Hodgins" <[PDHodgins@paalp.com](mailto:PDHodgins@paalp.com)> wrote:

Good Morning Unified Command

I would like to propose holding a formal Hot Wash on Sept 23<sup>rd</sup> or Sept. 30<sup>th</sup> 2015.

DRAFT

0700 Breakfast

0800 Introductions

0830 Critique within Sections

Noon Lunch

1300 Critique within Sections

1400 Group Findings

- ICS Section presentations
- Command Staff presentations
- Unified Command presentations

1600 Closing Comments – Plains Executive Team

Plains would rent meeting rooms at the Marriott Hotel in Buellton just ten minutes from the existing ICP.

Ryan Anderson is already working on survey monkey questionnaire and meetings for many in the field to complete their group specific critique of areas for improvement and what went well..

I would suggest UC and Staff, Section Chiefs, Branch Directors and Unit Leaders in formal hot wash.

I would also open it up to VIPs, locals stakeholders etc.

I would assume this to be about 120 or so individuals.

Thoughts?

Dates?

Also we would like to present certificates of achievements etc. possibly gifts (tokens of appreciation shirt hat etc. ?? etc.)

Is there a legal limit what those can be and what those gifts can be if at all?

Thanks

Patrick

*Patrick D. Hodgins*

*Senior Director Safety & Security*

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